

Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM
CID-2026-088

TO: Chief Education Supervisors
Public Schools District Supervisors
Public Elementary, Secondary, and Integrated School Heads
Division ARAL Program Focal Person
Division Budget Officer III
Division Payroll Administrative Officer II
Public School Teachers Serving as ARAL Tutors
All Others Concerned

FROM: **RONNIE S. MALLARI, PhD, CESO III**
Regional Director
Concurrent, Officer-in-Charge
Office of the Schools Division Superintendent

SUBJECT: **REITERATION OF THE IMPLEMENTING GUIDELINES ON DEPED ORDER NO. 005, S. 2024 RELATIVE TO THE HONORARIA FOR TEACHING OVERLOAD OF DEPED TEACHERS SERVING AS ARAL TUTORS**

DATE: October 9, 2026

1. For the information and guidance of all concerned, attached is Regional Memorandum CLMD-2026-297 dated September 29, 2026, reiterating the provisions of DepEd Order No. 005, s. 2024 and its implementing guidelines under DepEd Memorandum No. 053, s. 2024 regarding the payment of teaching overload to DepEd teachers serving as ARAL Tutors.
2. Attention is particularly invited to the following salient provisions:
 - a. Public school teachers render eight (hours of service daily, comprising six (6) hours of actual classroom teaching and two (2) hours allotted for ancillary/incidental duties;
 - b. Actual classroom teaching rendered beyond the six-hour daily cap, including tutorial sessions under the ARAL Program, shall be accounted for as actual teaching load and may be compensated as teaching overload pay, subject to applicable conditions and documentation under DO 005, s. 2024 and DM 053, s. 2024; and
 - c. School Heads and teachers are instructed to maintain proper documentation of teaching overload rendered.

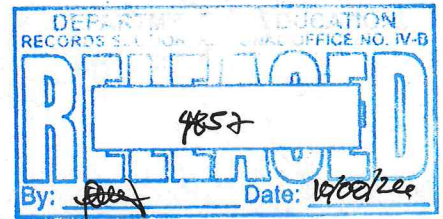


Address: T. Roque St., Malusak, Boac, Marinduque
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611
Email: marinduque@dep.gov.ph
Website: <https://dep.gov.ph/marinduque>

3. Monitoring tools may be downloaded or referenced via the regional link for ARAL Teaching Overload Payment Templates.
4. School Heads are hereby instructed to submit the verified individual records of actual teaching overload rendered by qualified ARAL Tutors to the Division ARAL Focal Person (Attn.: Mrs. Jelly L. Sore) to ensure timely consolidation on or before October 20, 2026.
5. Immediate and wide dissemination of and strict compliance with this Memorandum is desired.



Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

MEMORANDUM
CLMD-2026-297

TO : ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
CHIEF EDUCATION SUPERVISORS, CLMD AND CID
ARAL FOCAL PERSONS, RO AND SDO
BUDGET OFFICER III, SDO
PAYROLL ADMINISTRATIVE OFFICER II, SDO
ALL OTHERS CONCERNED

FROM : RONNIE S. MALLARI, PhD, CESO III
Director IV
Regional Director

SUBJECT : REITERATION OF THE IMPLEMENTING GUIDELINES ON
DEPED ORDER NO. 005, S. 2024 RELATIVE TO THE
HONORARIA FOR TEACHING OVERLOAD OF DEPED
TEACHERS SERVING AS ARAL TUTORS

DATE : September 29, 2026

In reference to **OM-OUHRDI-2026-3603** on the *Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload*, the Department of Education (DepEd) reiterates the provisions of **DepEd Order No. 005, s. 2024**, and its implementing guidelines under **DepEd Memorandum No. 053, s. 2024**, particularly those pertaining to the payment of teaching overload to DepEd teachers serving as ARAL Tutors.

Under the existing guidelines, teachers shall render eight (8) hours of service per day, of which six (6) hours shall be devoted to actual classroom teaching, while the remaining two (2) hours shall be allotted for work incidental to their normal teaching duties. In exigencies of service, actual classroom teaching rendered beyond the prescribed six (6) hours may be considered as teaching overload, subject to the applicable conditions, limitations, and documentary requirements.

In the implementation of the ARAL Program, tutorial sessions rendered by DepEd teaching personnel shall be properly accounted for as part of their teaching load when such sessions constitute actual classroom teaching. Accordingly, teachers who, by reason of their assignment as ARAL Tutors, render more than six (6) hours of total actual teaching in a day may be entitled to teaching overload pay, subject to the provisions of **DO 005, s. 2024**, **DM 053, s. 2024**, and other relevant DepEd and

CLMD-KKQT



Address: Meralco Avenue corner St. Paul Road, Pasig City
Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799
Email Address: mimaropa.region@depd.gov.ph
Website: depedmimaroparegion.ph



DBM issuances. The current ARAL guidelines likewise provide that teaching overload pay for teaching personnel shall be granted subject to existing rules and regulations. The complete copy of the implementing guidelines of **DO 005, s. 2024** may be accessed through the following link: [DO 005, s. 2024](#).

Schools Division Superintendents (SDSs), Chief Education Supervisors (CES), ARAL Focal Persons, Finance and Payroll Administrative Officers, School Heads, and concerned teaching personnel are hereby enjoined to **strictly observe and disseminate** these guidelines to ensure consistent implementation of the provisions on teachers' workload and the appropriate compensation of qualified ARAL Tutors who render teaching overload.

Teachers, School Heads, and SDOs are encouraged to maintain appropriate monitoring and documentation of teaching overload rendered, including the actual hours and dates of service. They may develop and utilize their own monitoring tools or adopt the templates accessible through the following link: [ARAL Teaching Overload Payment Templates](#).

SDOs through the ARAL Focal Person shall submit the SDO Consolidated Report on ARAL Teaching Overload Payment on or before **October 30, 2026**, through email at mimaropa.region@deped.gov.ph, with a copy furnished to clmd.mimaroparegion@deped.gov.ph and noreen.tripulca@deped.gov.ph.

For questions and clarifications, concerned personnel may coordinate with Dr. Wendell I. Formalejo, Chief Education Supervisor, through email at clmd.mimaroparegion@deped.gov.ph, or with Kamille Kay Q. Tamor, Education Program Supervisor, at kamillekay.tamor@deped.gov.ph.

Immediate and widest dissemination of this Memorandum is desired.